



# Retiree Health Care Trust Fund Board

---

## SPECIAL BOARD MEETING CALENDAR

**Monday, February 4, 2019**

**12:00 p.m.**

City and County of San Francisco  
SFERS Office – 1145 Market Street, 6<sup>th</sup> Floor Conference Room  
San Francisco, CA 94103

### **RETIREE HEALTH CARE TRUST FUND BOARD MEMBERS**

*President*

**Katharine Petrucione**

*Vice President*

**David Salem**

*Members*

**Pauline Marx**

**Clare Murphy**

**Ed Walsh**

*Trust Administrator*

**Jay Huish**

SFERS Executive Director

## **Disability Access**

The meeting will be held at the SFERS Office, 1145 Market Street, 6<sup>th</sup> floor, San Francisco, CA 94103. The Retiree Health Care Trust Fund Board Meeting Room is wheelchair accessible. Accessible seating is available for persons with disabilities or wheelchairs. The following services are available upon request:

- American Sign Language interpreters will be available upon request.
- A sound enhancement system will be available upon request at the meeting.
- Minutes of the meeting are available in alternative formats.

If you require the use of any of these services, contact Sofia Millham, Board Secretary, at (415) 487-7055 or by email at [sofia.millham@sfgov.org](mailto:sofia.millham@sfgov.org) at least two (2) business days before the meeting.

The closest accessible BART Station is Civic Center, three blocks from City Hall. Use the Market and 8<sup>th</sup> Street exit. Accessible MUNI lines serving this location are: 5, 9, 9L, 19, 47 and the F Line to Market and 8th and the Metro stations at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex.

In order to assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

## **Summary of Retiree Health Care Trust Fund Board Policy Regarding Public Comment**

Speakers are urged to fill out a speaker card in advance, but may remain anonymous if so desired. A member of the public has up to three minutes to make pertinent public comments before action is taken on any agenda item. A member of the public may comment on any matter within the Board's jurisdiction at the designated time at the end of the meeting. Call Sofia Millham, Board Secretary, for further assistance at (415) 487-7055 or email at [sofia.millham@sfgov.org](mailto:sofia.millham@sfgov.org).

## **Summary of Retiree Health Care Trust Fund Board Policies Regarding Cell Phones and Pagers**

The ringing and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting.

The chair of the meeting may order the removal from the meeting room of any person(s) in violation of this rule.

The chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule.

## **Knowing Your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public; reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact:

Sunshine Ordinance Task Force  
City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco CA 94103-4689  
(415) 554-7724  
by fax at (415) 554-7854  
or by email at [sof@sfgov.org](mailto:sof@sfgov.org)

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from the Clerk of the Sunshine Ordinance Task Force or by printing Chapter 67 of the San Francisco Administrative Code located on the Internet at <http://www.sfgov.org/sunshine/>. To review or obtain meeting documents covered under the Sunshine Ordinance contact Sofia Millham, Board Secretary, SFERS, 1145 Market Street, 5<sup>th</sup> Floor, San Francisco, CA 94103; telephone (415) 487-7055; or send an email with your request to [sofia.millham@sfgov.org](mailto:sofia.millham@sfgov.org).

## **Location of materials accompanying agenda items and materials distributed less than 72 hours before meeting.**

Meeting materials are available for inspection and copying during regular business hours at SFERS, 1145 Market Street, 5th Floor, San Francisco, CA 94103; please ask for Sofia Millham, Board Secretary. Any materials distributed to the members of the Board within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the same location during regular office hours.

## **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code § 2.100 -2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; or web site [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

# CALENDAR

□ **Roll Call**

□ 02042019-02 **General Public Comment**

**PUBLIC COMMENT PROCEDURES:** During general public comment, members of the public shall have an opportunity to directly address the RHCTF Board on items of interest to the public that are within the subject matter jurisdiction of the RHCTF Board and not on the agenda. In addition, members of the public will have an opportunity to speak on each item on the agenda when public comment is called for that item. Members of the public wishing to comment on a matter not on the agenda today may address the RHCTF Board now. Public comment is limited to 3 minutes per speaker, unless the Chair specifies a different time. Members of the public who wish to provide public comment are encouraged to complete a speaker card for each agenda item for which they intend to address the RHCTF Board and return the card(s) to the Commission Secretary prior to the consideration of that agenda item.

□ [02042019-03](#) Action Item **Approve the Minutes of the October 22, 2018 Board Meeting**

Documents provided to Board prior to meeting: October 22, 2018 Draft Minutes

Public comment.

**Proposed Action:** Approve minutes or take other action on the minutes.

□ [02042019-04](#) Discussion Item **Investment Performance as of December 31, 2018**

Documents provided to Board prior to meeting: Staff Memorandum; Meketa Q4 Performance Report

Public comment.

**Proposed Action:** This is a discussion item only.

□ [02042019-05](#) Action Item **Recommendation to Approve Candidate Interviews for General Investment Consulting Services**

Documents provided to Board prior to meeting: Staff Memorandum

Public comment.

**Proposed Action:** Approve recommendation to interview candidates for General Investment Consulting Services or take other action.

□ [02042019-06](#) Action Item **Accept the GASB 74/75 Report**

Documents provided to Board prior to meeting: Staff Memorandum, GASB 74/75 Report

Public comment.

**Proposed Action:** Accept the GASB 74/75 Report.

- [02042019-07](#) Action Item **Review and Approve Proposed Changes to RHCTF Board Policy Manual**

Documents provided to Board prior to meeting: Staff Memorandum, Draft RHCTF Board Policy Manual (2019)

Public comment.

**Proposed Action:** Approve proposed changes to the RHCTF Board Policy Manual or take other action on the item.

- [02042019-08](#) Action Item **Review and Approve Department Budget for FY 2019-2020 and FY 2020-2021**

Documents provided to Board prior to meeting: Staff Memorandum; Draft Budget

Public comment.

**Proposed Action:** Approve Department Budget for FY 2019-2020 and FY 2020-2021 or take other action on the item.

- [02042019-09](#) Discussion Item **Trust Administrator Report**

Documents provided to Board prior to meeting: Staff Memorandum

- Statements of Economic Interest
- Ethics and Sunshine Training
- Election
- February 25, 2019 Special Meeting
- Forward Calendar

Public comment.

**Proposed Action:** This item is a discussion item only.

- [02042019-10](#) Discussion Item **Board Educational Opportunities**

Documents provided to Board prior to meeting: List of Educational and Training Opportunities from Cortex Applied Research

Public comment.

**Proposed Action:** This is a discussion item only.

- [02042019-11](#) Discussion Item **Good of the Order**

RHCTF Board members may request that any matter be calendared at a future meeting. All such requests shall be calendared in a reasonable time. (RHCTF Board Operations Policy ¶17.) The Board will not discuss any items requested to be calendared until a subsequent meeting when the matter is included on the agenda with the required public notice.

Public comment.

**Proposed Action:** This is a discussion item only.

- **Adjourn**