



# Retiree Health Care Trust Fund Board

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## BOARD MEETING CALENDAR

### Regular Meeting

**Monday, November 2, 2015**

**1:30 p.m.**

City and County of San Francisco  
SFERS Office – 1145 Market Street, 6<sup>th</sup> Floor Conference Room  
San Francisco, CA 94103

#### **RETIREE HEALTH CARE TRUST FUND BOARD MEMBERS**

*President*

**Pauline Marx**

*Vice President*

**Ed Walsh**

*Members*

**Leo Levenson**

**Clare Murphy**

**David Salem**

**Disability Access**

The meeting will be held at SFERS Office, 1145 Market Street, 6<sup>th</sup> floor, San Francisco, CA 94102. Accessible seating is available for persons with disabilities. To obtain a disability-related modification or accommodation to participate in the meeting, including large print agendas, American Sign Language interpreters, FM sound amplification system and auxiliary aids or services, please contact Maura Lane, Board Secretary, at (415) 554-7502 or by email at [maura.lane@sfgov.org](mailto:maura.lane@sfgov.org) at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday.

The closest accessible BART Station is Civic Center. Accessible MUNI lines serving this location are: 5, 9, 9L, 19, 47 and the F Line to Market and 8th and the Metro stations at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity at Civic Center Plaza.

**Sensitivity to Chemical-Based Products**

In order to assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

**Summary of Retiree Health Care Trust Fund Board Policy Regarding Public Comment**

Speakers are urged to fill out a speaker card in advance, but may remain anonymous if so desired. A member of the public has up to three minutes to make pertinent public comments before action is taken on any agenda item. A member of the public may comment on any matter within the Board's jurisdiction at the designated time at the end of the meeting. Call Maura Lane, Board Secretary, for further assistance at (415) 554-7502 or email at [maura.lane@sfgov.org](mailto:maura.lane@sfgov.org).

**Summary of Retiree Health Care Trust Fund Board Policies Regarding Cell Phones and Pagers**

The ringing and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. The chair of the meeting may order the removal from the meeting room of any person(s) in violation of this rule. The chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule.

**Knowing Your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact:

Sunshine Ordinance Task Force  
City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco CA 94103-4689  
(415) 554-7724  
by fax at (415) 554-7854  
or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org)

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from The Sunshine Ordinance Task Force or by printing Chapter 67 of the San Francisco Administrative Code located on the Internet at <http://www.sfgov.org/sunshine/>.

**Location of materials accompanying agenda items and materials distributed less than 72 hours before meeting.** Meeting materials are available for inspection and copying during regular business hours at City Hall, Room 316, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102; please ask for Maura Lane, Board Secretary. Any materials distributed to the members of the Board within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the same location during regular office hours.

**Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code § 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; or web site [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

# CALENDAR

- Call to Order
- Roll Call: **Commissioner Leo Levenson  
Commissioner Pauline Marx  
Commissioner Clare Murphy  
Commissioner David Salem  
Commissioner Ed Walsh**
  
- 11022015-01      Action Item      **Approval of the Minutes of the July 24, 2015 Board Meeting.**  
  
Documents provided to Board prior to meeting:  
Draft Minutes  
  
Public comment.  
  
Action: Approve Minutes, or take other action on the Minutes.
  
- 11022015-02      Discussion item      **Report on current funding status of RHCTF.**  
  
Documents provided to Board prior to meeting:  
RHCTF Status and Budget Report  
  
Public comment.  
  
Action: This is a discussion item only.
  
- 11022015-03      Discussion item      **Report on current investment status of RHCTF.**  
  
Documents provided to Board prior to meeting:  
Office of the Treasurer & Tax Collector's  
Investment Report for September 2015  
  
Public comment.  
  
Action: This is a discussion item only.

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|---|-------------|-----------------|---|
| □ | 11022015-04 | Discussion Item | <p><b>Q3 2015 Investment Report</b></p> <p>Documents provided to Board prior to meeting:<br/>Investment Report</p> <p>Public comment.</p> <p>Action: This is a discussion item only.</p>  |
|   | 11022015-05 | Discussion item | <p><b>Presentation on Securities Lending from Meketa</b></p> <p>Documents provided to Board:<br/>Presentation</p> <p>Public comment.</p> <p>Action: This is a discussion item only.</p>   |
|   | 11022015-06 | Action item     | <p><b>Annual Update and Recommended Amendments to Investment Policy Statement</b></p> <p>Documents provided to Board prior to meeting:<br/>Proposed Amended Investment Policy Statement.</p> <p>Public comment.</p> <p>Action: Approve amended Investment Policy Statement, or take other action on the Policy.</p> |
| □ | 11022015-07 | Discussion Item | <p><b>Trust Administrator Updates</b></p> <p>Documents provided to Board prior to meeting:<br/>None</p> <p>Public comments:</p> <p>Action: This is discussion item only.</p>  |
|   | 11022015-08 | Action Item     | <p><b>MOU with SFERS Regarding Technical Assistance to the Board</b></p> <p>Documents provided to Board prior to meeting:<br/>Draft MOU</p> <p>Public comment</p> <p>Action: Approve the MOU, or take other action on the MOU.</p>  |

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11022015-09                      Action Item                      **Resolution Regarding RHCTF Engagement of Northern Trust Company as Custodian Bank, and Northern Trust Investments, Inc., and BlackRock Institutional Trust Company as Investment Managers.**

Documents provided to Board prior to meeting:  
Proposed Resolution.

Public comment.

Action: Approve the Resolution, or take other action on the Resolution.

11022015-10                      Action Item                      **Approval of Trust Fund investment schedules.**

Documents provided to the Board prior to the meeting: Memorandum from staff regarding proposed FY 2015-16 investment schedules

Public comment.

Action: Approve recommended FY 2015-16 investment schedules, or take other action on the schedules.

11022015-11                      Discussion Item                      **Opportunity to place items on future Board agendas**

Documents provided to Board prior to meeting:  
None

Public comment.

Action: Possible action to place items on future agenda

11022015-12                      **General Public Comment**

A member of the public has up to three minutes to comment on any matter within the Board's jurisdiction.

Adjourn

