



# Retiree Health Care Trust Fund Board

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## BOARD MEETING MINUTES

### Regular Meeting

Monday, January 26, 2015

1:30 PM

City and County of San Francisco  
SFERS Office – 1145 Market Street, 6<sup>th</sup> Floor Conference Room  
San Francisco, CA 94103

#### **RETIREE HEALTH CARE TRUST FUND BOARD MEMBERS**

*President*

**Pauline Marx**

*Vice President*

**Ed Walsh**

*Members*

**Leo Levenson**

**Clare Murphy**

**David Salem**

### **Disability Access**

The meeting will be held at SFERS Office, 1155 Market Street, 6<sup>th</sup> floor, San Francisco, CA 94102. The Retiree Health Care Trust Fund Board Meeting Room is wheelchair accessible. Accessible seating is available for persons with disabilities or wheelchairs. The following services are available upon request:

- American Sign Language interpreters will be available upon request.
- A sound enhancement system will be available upon request at the meeting.
- Minutes of the meeting are available in alternative formats.

If you require the use of any of these services, contact Maura Lane, Board Secretary, at (415) 554-7502 or by email at [maura.lane@sfgov.org](mailto:maura.lane@sfgov.org) at least two (2) business days before the meeting.

The closest accessible BART Station is Civic Center, three blocks from City Hall. Use the Market and 8<sup>th</sup> Street exit. Accessible MUNI lines serving this location are: 5, 9, 9L, 19, 47 and the F Line to Market and 8th and the Metro stations at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex.

In order to assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

### **Summary of Retiree Health Care Trust Fund Board Policy Regarding Public Comment**

Speakers are urged to fill out a speaker card in advance, but may remain anonymous if so desired. A member of the public has up to three minutes to make pertinent public comments before action is taken on any agenda item. A member of the public may comment on any matter within the Board's jurisdiction at the designated time at the end of the meeting. Call Maura Lane, Board Secretary, for further assistance at (415) 554-7502 or email at [maura.lane@sfgov.org](mailto:maura.lane@sfgov.org).

### **Summary of Retiree Health Care Trust Fund Board Policies Regarding Cell Phones and Pagers**

The ringing and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. The chair of the meeting may order the removal from the meeting room of any person(s) in violation of this rule. The chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule.

### **Knowing Your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public; reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact:

Sunshine Ordinance Task Force  
City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco CA 94103-4689  
(415) 554-7724  
by fax at (415) 554-7854  
or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org)

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from The Sunshine Ordinance Task Force or by printing Chapter 67 of the San Francisco Administrative Code located on the Internet at <http://www.sfgov.org/sunshine/>. To review or obtain meeting documents covered under the Sunshine Ordinance contact Maura Lane, Board Secretary, City Hall, Room 316, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102; telephone (415) 554-7502; or send email with your request to [maura.lane@sfgov.org](mailto:maura.lane@sfgov.org).

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code § 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; or web site [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

# CALENDAR

□ Call to Order

□ Roll Call: **Commissioner Leo Levenson**  
**Commissioner Pauline Marx**  
**Commissioner Clare Murphy**  
**Commissioner David Salem**  
**Commissioner Ed Walsh**

□ 01262015-01 Action Item **Approval of the Minutes of the September 15, 2014 Special Board Meeting.**

Documents provided to Board prior to meeting:  
Draft Minutes of the September 15, 2014 Special Board Meeting

Moved by President Marx, seconded by David Salem to approve the minutes of the September 15, 2015 Special Board Meeting.

Approved by the following vote:  
Ayes: Levenson, Marx, Murphy, Salem, Walsh

□ 01262015-02 Discussion item **Report on current funding status (budget) of RHCTF.**

Documents provided to Board prior to meeting:  
RHCTF Status and Budget Updated December 29, 2014.

Theresa Kao, of the Controller's Office, presented the report. There was a question from Commissioner Walsh about the projected year-end total. Commissioner Levenson asked that future schedules reflect the two separate accounts of the City and Community College. Commissioner Marx noted the assumptions about the elections was outdated and asked to have it updated for the next meeting.

There was no public comment.

□ 01262015-03 Discussion item **Report on current investment status of RHCTF.**

Documents provided to Board prior to meeting:  
Office of the Treasurer & Tax Collector's Investment Report for the Month of December 2014

The Office of the Treasurer and Tax Collector

provided a written report.

There was no public comment.

- 01262015-04 Discussion item

**Cheiron Report on GASB 45**

Documents provided to Board prior to meeting:  
Yes

Bill Hallmark and Michael Schionning provided an overview of the actuarial valuation as of July 1, 2012 and sensitivity testing. The sensitivity testing projection scenarios included a baseline valuation, 6.5% investment returns, short term shock and long term pessimistic information. The summary of key valuation results for GASB 45 was compared for the time periods of July 1, 2010 and July 1, 2012. The Board engaged in a question and answer session with Mr. Hallmark and Mr. Schionning.

There was no public comment.

- 01262015-05 Discussion item

**Annual Report from CAFR**

Document Provided to Board Prior to Meeting:  
Yes – pages 200-202, 116

Deborah Gordon, Controller's Office, reviewed the Fiduciary Funds for pension and other employee benefit trust funds for the period ending June 30, 2014. This satisfies the Board's audit requirements.

There was no public comment.

- 01262015-06 Action Item

**Leo Levenson's Conference Report From Boston IFEBP Conference**

Documents Provided to Board Prior to Meeting:  
Yes

Commissioner Levenson summarized the key points of the conference he attended from October 12-15, 2014.

There was no public comment

- 01262015-07 Discussion and Possible Action item

**Charter Language from the November 2014 Ballot that Might Affect the Office of Community Investment and Infrastructure (Successor to the Redevelopment Agency) Participation**

Documents Provided to the Board prior to meeting:

- Charter Amendment
- Prop. D Letter to Department of Elections

Erik Rapoport, Deputy City Attorney, reviewed the Charter Amendment and the Prop. D Letter to the Department of Elections. Commissioner Levenson provided additional information about the status of the negotiations.

There was no public comment.

□ 01262015-08 Discussion Item **SF Community College District Participation**

Documents provided to Board prior to meeting:

- Yes

Michelle Allersma, the Controller's Office, reviewed the memo regarding the Community College District's participation in the Retiree Health Care Trust Fund. Ronald Gerhard and John Bilmont, SF Community College, were also present and discussed accreditation and the funding model. The Board engaged in a question and answer session with Ms. Allersma, Mr. Gerhard and Mr. Bilmont.

There was no public comment.

01262015-9 Action item **Opportunity to place items on future board agendas**

Documents provided to Board prior to meeting:

None

1. Commissioner Marx – Memorandum of Understanding between the Employee Retirement System and the Retiree Health Care Trust Fund
2. Northern Trust Custodian Agreement

There was no public comment.

01262015-10

Discussion item

**Opportunity for the public to comment on any matters within the Board's jurisdiction.**

There was no public comment.

Adjourn

The meeting adjourned at 3 p.m.