



CALENDAR

Retiree Health Care Trust Fund Board
City and County of San Francisco
30 Van Ness Avenue, Suite 3000
San Francisco, CA 94102

Notice and Agenda

Special Meeting

Wednesday, October 24, 2012

3:00 PM

Suite 3000
30 Van Ness Avenue
San Francisco, California 94103

Call to order

Pledge of Allegiance

Roll call:

Connie Hiatt
Carol Cypert
Pauline Marx
Leo Levenson
Edward Walsh

10242012-01

Action item

Approval of the Minutes of the September 4, 2012, Board Meeting.

Documents provided to Board prior to meeting:
Draft Minutes

Public comments:

Action: Approve Minutes

10242012-02

Discussion item

Health Service System presentation regarding the City's rates and benefits process, including retiree health care coverage.

- Documents provided to Board prior to meeting:
None
- Public comments:
- Action: This is a discussion only item.
- 10242012-03 Discussion item Report on Current Funding Status of RHCTF.
- Documents provided to Board prior to meeting:
Retiree Health Trust Fund Budget
- Public comments:
- Action: This is a discussion only item.
- 10242012-04 Discussion item Report on Current Investment Status of RHCTF.
- Documents provided to Board prior to meeting:
Investment Report for the Month of September 2012
- Public comments:
- Action: This is a discussion only item.
- 10242012-05 Action item Approve: (1) Administrative Support Staff Billings Retroactively for FY11-12; (2) FY12-13 Forecast; and (3) RHCTF Administrative support Work Order.
- Documents provided to Board prior to meeting:
Administrative Staff Rates and Billings and Work Order
- Public comments:
- Action: Approve of Staff Billings and Sign Off of the Work Order by Board President.
- 10242012-06 Action item Discussion and possible action regarding the San Francisco Community College District's decision to join the Retiree Health Care Trust Fund for their classified (non-teaching) employees.
- Documents provided to Board prior to meeting:
None
- Public comments:
- Action:
- 10242012-07 Discussion item Discussion regarding City indemnification and legal defense of RHCTF Board members.
- Documents provided to Board prior to meeting:
None

Public comments:

Action: This is a discussion only item.

- 10242012-08 Action item Discussion and possible action regarding the investment consultant Request for Proposals (RFP) Selection Panel.

Documents provided to Board prior to meeting:
None

Public comments:

Action:
- 10242012-09 Action item Discussion and Possible Action regarding the RHCTF Request for Proposals (RFP) to retain an investment consultant.

Documents provided to Board prior to meeting:
Draft Request for Proposals for Investment Consulting Services

Public comments:

Action:
- 10242012-10 Discussion item Discussion regarding methodology for estimating future growth in RHCTF income either through the Controller's Office or the City's GASB 45 Actuary.

Documents provided to Board prior to meeting:
California Watch Report: Major cities not prepared for growing retiree health costs, 10-10-2012.

Public comments:

Action: This is a discussion only item.
- 10242012-11 Action item Discussion and possible action regarding adoption of RHCTF governance policies.

Documents provided to Board prior to meeting:

Public comments:

Action:
- 10242012-12 Discussion item Discussion on Best Practices Survey.

Documents provided to Board prior to meeting:
None

Public Comments

Action: This is a discussion only item

- 10242012-13 Action item Opportunity to place items on future Board agendas.
Documents provided to Board prior to meeting:
None
Public comments:
Action:

- 10242012-14 Discussion item Opportunity for the public to comment on any matters within the Board's jurisdiction.
Public comments:

- Adjourn

Summary of Retiree Health Trust Fund Board Policy Regarding Public Comment

- Speakers are urged to fill out a speaker card in advance, but may remain anonymous if so desired.
- A member of the public has up to three minutes to make pertinent public comments before action is taken on any agenda item.
- A member may comment on any matter within the Board's jurisdiction at the designated time at the end of the meeting. Call Rosanne Torre, Board Secretary, for further assistance at (415) 554-7401.

Disability Access

The meeting will be held at 30 Van Ness Avenue, Suite 3000. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

The following services are available upon request:

- American Sign Language interpreters will be available upon request.
- A sound enhancement system will be available upon request at the meeting.
- Minutes of the meeting or hearing are available in alternative formats.

If you require the use of any of these services, contact Rosanne Torre, Board Secretary at (415) 554-7401 or by email at rosanne.torre@sfgov.org at least 72 hours prior to the meeting.

In order to assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

Knowing Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94103-4689; by phone at (415) 554-7724; by fax at (415) 554-7854; or by email at sotf@sfgov.org.

To review or obtain meeting documents covered under the Sunshine Ordinance contact Rosanne Torre, Board Secretary, in City Hall, Room 488; by phone at (415) 554-7401; or send email with your request to rosanne.torre@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission

at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site www.sfgov.org/ethics.

Summary of Retiree Health Trust Fund Board Policies Regarding Cell Phones and Pagers

- The ringing and use of cell phones, pagers and similar sound-producing electronic devices is prohibited at Health Service Board meetings and its committee meetings.
- The chair of the meeting may order the removal from the meeting room of any person(s) in violation of this rule.
- The chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule.