



MINUTES

Retiree Health Trust Fund Board
City and County of San Francisco
30 Van Ness Avenue, Suite 3000
San Francisco, CA 94102

Regular Meeting

Monday, August 15, 2011

3:00 PM

Suite 3000
30 Van Ness Avenue
San Francisco, California 94103

Call to order

Pledge of Allegiance

Roll call:

Carol Cypert	3:00 PM
Connie Hiatt	3:00 PM
Leo Levenson	3:00 PM
Pauline Marx	3:00 PM
Edward Walsh	3:00 PM

08152011-01 Action item [Annual Election of President and Vice-President](#)

Moved by Commissioner Walsh, Seconded by
Commissioner Cypert to Elect Commissioner Hiatt as
President for 2011 – 12.

Approved by the Following Vote:

Ayes: Cypert, Hiatt, Levenson, Marx, Walsh

Moved by Commissioner Marx, Seconded by
Commissioner Levenson to Elect Cypert as Vice-
President for 2011 – 12.

Approved by the Following Vote:

Ayes: Cypert, Hiatt, Levenson, Marx, Walsh

- 04252011-01 Action item [Approval of the Minutes of the April 25, 2011 Board Meeting](#)

Moved by Commissioner Hiatt, Seconded by Commissioner Cypert to Approve the Minutes of the April 25, 2011 Board Meeting.
Approved by the Following Vote:
Ayes: Cypert, Hiatt, Levenson, Marx, Walsh
- 04252011-02 Discussion item [Report on Current Funding Status of RHCTF](#)

Commissioner Levenson provided an oral and written report on this item.

The Board engaged in a question and answer session.
This was a discussion only item.
- 04252011-03 Discussion item [Report on Current Investment Status of RHCTF](#)

Commissioner Marx provided an oral and written report on this item.

The Board engaged in a question and answer session.
This was a discussion only item.
- 04252011-04 Action [Discussion and approval of 2011-2012 RHCTF Budget](#)

Commissioner Levenson provided an oral and written report on this item.

The Board engaged in a question and answer session.
This was a discussion only item.
- 04252011-05 Discussion item [Discussion regarding the Retiree Health Benefits Fund administered by the Controller and payment of the City's GASB 45 Actuarial expenses.](#)

Documents provided to Board prior to meeting:

BOS Ordinance 179-07 (Retiree Health Benefits Fund)

Commissioner Levenson provided an oral and written report on this item.

The Board engaged in a question and answer session.
This was a discussion only item.

□ 04252011-06 Action

Discussion and possible action regarding segregation of RHCTF assets, including the possibility of instructing the Trust Fund Custodian to set up a separate custodial account.

Eric Rapoport, Deputy City Attorney provided an oral and written report on this item.

The Board engaged in a question and answer session.
This was a discussion only item.

□ 04252011-07 Discussion

Review of the revised participant count of the Retiree Health Care Trust provided by the Office of the Controller (include a break down of the 1% and 2% contributions to date, the number of participants and, total dollar amount for each group).

Commissioner Levenson provided an oral and written report on this item.

The Board engaged in a question and answer session.
This was a discussion only item.

□ 04252011-08 Action item

Opportunity to place items on future Board agendas
Documents provided to Board prior to meeting:
None
Public comments: None

□ 04252011-09 Discussion item

Opportunity for the public to comment on any matters within the Board's jurisdiction
Public comments:

□ Adjourn

Summary of Retiree Health Trust Fund Board Policy Regarding Public Comment

- Speakers are urged to fill out a speaker card in advance, but may remain anonymous if so desired.
- A member of the public has up to three minutes to make pertinent public comments before action is taken on any agenda item.
- A member may comment on any matter within the Board's jurisdiction at the designated time at the end of the meeting. Call Norm Nickens, Executive Assistant, for further assistance at (415) 487-7025.

Disability Access

The meeting will be held at 30 Van Ness Avenue, Suite 3000. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

The following services are available upon request:

- American Sign Language interpreters will be available upon request.
- A sound enhancement system will be available upon request at the meeting.
- Minutes of the meeting or hearing are available in alternative formats.

If you require the use of any of these services, please contact Norm Nickens, Executive Assistant at (415) 487-7025 or by email at norm.nickens@sfgov.org at least 72 hours prior to the meeting.

In order to assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

Knowing Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94103-4689; by phone at (415) 554-7724; by fax at (415) 554-7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign &

Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site www.sfgov.org/ethics.

Summary of Retiree Health Trust Fund Board Policies Regarding Cell Phones and Pagers

- The ringing and use of cell phones, pagers and similar sound-producing electronic devices is prohibited at Health Service Board meetings and its committee meetings.
- The chair of the meeting may order the removal from the meeting room of any person(s) in violation of this rule.
- The chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule.